Position Description

675 Reduced Half Time Member **Cooney State Park, Roberts**



Term of service: April 15, 2013 – August 16, 2013

Service schedule: Member will serve a minimum of 690 hours over an 18 week term, averaging 42 hours per week with 40 hours of holiday, vacation or sick time

Position Summary:

The AmeriCorps member will be exposed to a variety of experiences at Cooney. Activities will include recruiting volunteers and hosting volunteer projects to improve the park, including planting trees and other land improvement projects. The member will work with the local Water User's group to create and develop interpretive panels informing the visitors about the irrigation history of the park. The member will develop skills in park improvement and management by mapping noxious weeds and working on the trail system at Cooney. The member will also have the opportunity to develop interpretive educational programs and services at Cooney State Park.

Montana State Parks AmeriCorps members perform capacity building activities. Their service revolves around the program goals listed below in order to ensure that they do not displace workers or take part in any prohibited or unallowable activities as outlined in AmeriCorps regulations. Montana State Parks AmeriCorps members *will* likely participate in activities that involve recurring contact with vulnerable populations.

Member will contribute to the following program goals:

- Improve park land
- Expand educational and interpretive programs
- Increase volunteer capacity*
- Enhance outreach and awareness of state parks
- Participate in service activities including National Days of Service**

Specific Position Responsibilities:

- Boost the number of volunteers helping the park to host special projects/events, and to help with on the ground tasks at the park.
- Help control/ mitigate noxious weeds in the park by mapping weeds with a GPS unit
- Improve park land by expanding the trail system at Cooney state Park. Tasks include trail work and mapping of the current trail with a GPS.
- Host a service day gathering volunteers to help plant trees and make other park improvements.
- Implement interpretive programming at Cooney focusing on bird walks, nature walks, fisheries information relevant to the lake, and other pertinent topics to the park.
- Create interpretive panels for the park overlook focusing on the irrigation history of





the reservoir.

Minimum Requirements:

- Over 18 with a high school diploma or GED; college degree or equivalent work experience preferred
- A United States citizen, United States National, or legal permanent resident alien
- Demonstrated leadership skills
- Ability to take initiative, handle multiple projects, track details essential to project completion, analyze information, and meet deadlines
- Strong ability to communicate effectively orally and in writing with diverse groups of people
- Demonstrated ability to work independently and as part of a team
- Basic computer proficiency
- Passion for the outdoors and enthusiasm for enhancing Montana's state parks
- A driver's license and personal means of transportation within the state of Montana
- Must pass a national service criminal history check

Benefits:

- Living allowance of \$3,600 over 18 week term of service
- An AmeriCorps Education Award of \$2,114 upon successful completion of service. This
 award can be used to pay education costs at qualified institutions of higher education,
 for educational training and resources, or to repay qualified student loans. Members
 aged 55 and over may transfer the education award to a child, grandchild or foster child.
- Eligible for deferment on qualified student loans
- Experience and training working in the fields of outdoor recreation, parks management, interpretive services, and volunteer management
- Opportunity to live, work and be part of the team amid the natural wonders and cultural heritage of Montana State Parks

The Montana State Parks AmeriCorps Program, as administered by the Montana Department of Fish, Wildlife and Parks, shall provide equal access to opportunities provided by the Program and shall not discriminate against any person because of race, creed, color, religion, sex, national origin, age, physical or mental disability, sexual orientation, or gender identity. Minority candidates are encouraged to apply. Reasonable accommodations will be provided for qualified individuals with known disabilities unless

^{*} Volunteers support the management and operation of Montana State Parks. They do not take part in any prohibited or unallowable activities as outlined in AmeriCorps regulations.

^{**}Service activities will center around the preceding program goals as well as provide unique opportunities for members to engage in service to non-profit community organizations that provide support to those in need, including victims of national disasters, the poor, veterans, homeless animals, and other groups. Service projects will take place on and around designated National Days of Service as well as other AmeriCorps organized events, such as member trainings. Service activities will not include any prohibited or unallowable activities as outlined in AmeriCorps regulations.

doing so would result in an undue hardship. The accommodation must be essential for the Member to perform his/her service successfully. Funds for reasonable accommodations are available for use by members with disabilities who have been offered a position with an AmeriCorps Program and require an accommodation to fulfill the essential functions of their service.

App	licant	Certif	fication

I certify that I have reviewed this Position Description and understand the general roles and responsibilities of this Montana State Parks AmeriCorps position				
Member Name				
Member Signature	Date			